

**PALM SPRINGS CEMETERY DISTRICT  
MINUTES  
BOARD OF TRUSTEE MEETING**

**DATE:** May 8, 2014

**TIME:** 2:00 P.M.

**PLACE:** 31-705 Da Vall Drive, Cathedral City, CA 92234

1. **CALL TO ORDER** The meeting was called to order by Chairperson Pye at 2:00 P.M.

2. **ROLL CALL** Present: Jan Pye, Chair  
Lenny Pepper, Vice Chair  
George Stettler, Treasurer  
Jane Alcumbrac, Member

Also Present: Kathleen Jurasky, District Manager

Absent: John M. Lea, Secretary

Motion was made by Trustee Stettler, seconded by Trustee Pepper to approve the absence of Trustee Lea who is on vacation. Motion carried, vote 4-0.

3. **PUBLIC COMMENTS** – None

4. **CONFIRMATION OF AGENDA** Trustee Pye stated that the Board is not prepared to address item 12a, and requested that it be deleted from the agenda. Motion was made by Trustee Stettler, seconded by Trustee Pepper to approve agenda with the deletion of item 12a. Motion carried, vote 4-0.

5. **CONSENT CALENDAR** Motion was made by Trustee Pepper, seconded by Trustee Alcumbrac to approve the Consent Calendar as presented. Motion carried, roll call 4-0.

6. **ADMINISTRATIVE CALENDAR** a.  **Ratification of Chairperson Pye and Vice Chairperson Pepper Executive Decision - \$16,084.00 Repair of Pump at Well #4 as an Urgency Measure.** District Manager Jurasky gave the Board a report on Well #4 pump repairs and she explained the urgency of getting the well operational. Following a discussion motion was made by Trustee Stettler, seconded Trustee Alcumbrac to ratify the expenditure of \$16,084.00 to repair the pump. Motion carried, roll call 4-0.

b.  **New Administrative Assistant – Update** District Manager Jurasky gave the Board an update on the search status, and reported that she would be interviewing two candidates one Monday, May 12<sup>th</sup> and the other on Tuesday, May 13<sup>th</sup>.

c.  **Old Office & Apartment Buildings CC Fire Department Training & Demolition Update** District Manager Jurasky reported that the demolition of the old office and apartment buildings is scheduled to starting on May 20<sup>th</sup>. She also reported that the Cathedral City Fire Department wants to schedule another rescue training session before demolition take place.

7. **LEGISLATIVE** - None

**8. BOARD DEVELOPMENT a. Manager Duties**

**9. PUBLIC HEARING CALENDAR - None**

**10. REPORTS a. Trustee Report** Trustees Stettler and Pepper reported that they will be meeting with Neal Wilson, Vice President Investments Union Banc on Friday, May 9, 2014 to complete the discussion regarding the District's investments.

Trustee Alcumbrac wanted to know if the Da Vall entry/exit revision was going to be discussed in the future. District Manager Jurasky reported that she is working a revision to the entry/exit with signage, and would bring the possible revisions to the Board when she had something the present.

Trustee Pepper reported that he will be out of town on vacation, and unable to attend Memorial Day Service at DMP.

**b. Manager Report** - District Manager Jurasky reported that the CAPC Local Area Meeting held at 10:00am, Thursday, April 17, 2014 at Desert Memorial Park was a success. She stated that it was well attended and that all attendees were very impressed with the new building, the cemetery grounds and the District desert plants nursery. She also reported that the meeting lunch expense was under the budgeted amount.

**11. FUTURE AGENDA ITEMS a. Discussion in 2014/2015 Possible Cap on PSCD Monthly Employer Contribution for Employee Health Insurance Premiums** No action taken

**b. Postcard Survey Mailing to the Community to Determine Pre-Planning Needs** No action taken

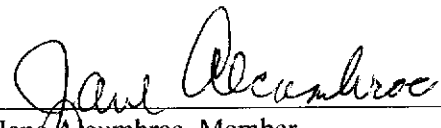
**c. Strategic Planning Study Session** No action taken

**12. CLOSED SESSION - READING OF THE SAFE HARBOR LANGUAGE - None**

**13. CLOSED SESSION ANNOUNCEMENTS - None**

**14. ADJOURNMENT** Meeting was adjourned by Trustee Pye at 2:15 P.M. The next regular board meeting is scheduled for 2:00 P.M., Thursday, June 12, 2014.

DATE: 5-12-14

  
Jane Alcumbrac, Member